

City of Hardeeville Annual Report Fiscal Year 2014 - 2015



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Hardeeville
SOUTH CAROLINA

OFFICE OF THE MAYOR



Bronco Bostick
Mayor

I am proud to say that Fiscal Year 2014-2015 was a very productive year in the City of Hardeeville. In the next few pages you will have the opportunity to learn about some of our accomplishments and achievements.

On behalf of myself and the City Council we are excited to present this Annual Report. It will show how the residents of Hardeeville have received another decrease in the City's millage rate which lowered taxes while still providing a high level of service to our community. We are also celebrating our new branding which is the cumulative efforts of our staff and citizens to help grow pride in our City. Hardeeville continues to grow; mid-census numbers show that we currently have approximately 5,000 residents. Individuals and businesses continue to seek building permits in increasing numbers meaning more homes and businesses are coming to the community. To prepare for our future growth, we began work on updating our City-wide Comprehensive Plan. We are very excited to see our local hospital grow in size and services. In an attempt to better serve our residents we have also added a new Fire Station. The RiverPort development is continuing to advance towards bringing large scale industry to our southern portions of the community. The Downtown Library is a project that is near and dear to my heart; we were able to secure grant funding to make that dream into a reality. Installation of new sidewalks along Moorier Avenue is not only a beautification project, but also functions as a safety feature for our residents. The following document will go into greater detail about our City's last fiscal year.

We are excited about our future and hope you find our Annual Report informative and helpful.

Mayor Bronco Bostick



CITY COUNCIL



Scott Ready
Mayor Pro-Tem
June 2012 - Present



Mike Sweeney
Council Member
December 2011 - Present



David Spisso
Council Member
June 2014 - Present



Carolyn Kassel
Council Member
June 2014 - May 2015

OFFICE OF THE CITY MANAGER



Hello! My name is Michael J. Czymbor and I was appointed City Manager on August 13, 2015 and began my employment with the City on August 31, 2015. I am honored to present the City's Annual Report for the 2014-15 Fiscal Year. This Annual Report is required by the South Carolina Code of Laws Section 5-13-90 and it provides a comprehensive review of the City's achievements and successes for the 2014-15 Fiscal Year.

I am humbled and thrilled to be a part of the City of Hardeeville's team and I look forward to a bright future! I hope you enjoy this Annual Report and I look forward to your comments.

Michael J. Czymbor
City Manager

The City Manager is the chief executive officer and head of the administrative branch of the municipal government and is responsible to the municipal council for the proper administration of all affairs of the municipality. The City Manager appoints employees of the municipality and sets the salaries of such employees and, when necessary for the good of the municipality, removes any appointive employee.

The City Manager prepares an annual budget, submits it to the municipal council and is responsible for its administration after adoption. Additionally, at the end of each fiscal year, a complete annual report on the finances and administrative activities of the municipality for the preceding year is prepared and submitted to the council. The City Manager keeps the municipal council advised of the financial condition and future needs of the municipality and makes recommendations as may seem to him desirable.

During FY 14-15, the City of Hardeeville experienced administrative transitions in the office of the City Manager and engaged the professional services of Interim City Managers Rose Dobson-Elliott, Michael Phillips, Prina Maines and Juan Singleton.



City Administration Annual Report



Lori Pomarico
City Clerk
City of Hardeeville

Hardeeville
SOUTH CAROLINA

Human Resources:

Human Resources interacts with employees and provides a working knowledge of policies, procedures and practices enforced at the City of Hardeeville.



- City of Hardeeville hired 14 new employees and performed Employee Orientation
- 16 Staff separated employment with the City of Hardeeville
- 2 Employees Retired
- Scheduled Flu Shot Clinic for employees and their families
- Attended annual Benefits At Work conference in Columbia
- Assisted employees during Annual Enrollment of benefits
- Panel member for selection of Employee and Department of the Year
- Assisted in organizing Annual Employee Christmas Lunch
- Worked with Jasper County School District in selecting “Mayor for a Day” and “City Manager for a Day” on May 7, 2015
- Interviewed and hired 10 interns for the 2014 Summer Program from local high schools and colleges

City Clerk:

The Office of the City Clerk is responsible for providing and facilitating the smooth operation of the City Manager's Office, handling inquiries, preparation of correspondence, attending City Council meetings, taking minutes, maintaining effective relationships with multiple internal employees and external clients, citizens and community partners.

-- 21 Regular City Council Meetings

-- 5 Special City Council Meetings

-- 22 Workshops

-- 16 Ordinances Passed

-- 10 Resolutions Adopted

-- 8 Proclamations

-- Coordinated Mayor's Community Meeting

-- City of Hardeeville hosted Joint Council Meeting with Town of Ridgeland and Jasper County

-- City of Hardeeville representative for enrollment at MASC Annual meeting July 10-13, 2014

-- Preparation of materials for City Council Retreat August 15-16, 2014

-- Assisted in arrangements for Delegate's Dinner at Jasper's Porch, Ridgeland October 8, 2014, hosted by Mayor and City Council

-- Made arrangements for Mayor, Council, City Manager to attend Hometown Legislative Action Day February, 2015

Police Department Annual Report



Sam Woodward
Chief of Police
City of Hardeeville

Hardeeville
SOUTH CAROLINA



Sam Woodward
Chief of Police

The Hardeeville Police Department is goal oriented with a mission to prevent crime while working together as a team. Defining our mission will help us maintain organizational capacity, and effective team work. The goals of our organization are determined and presented in our annual budget requests. Due to limitations, many of those important goals are not accomplished due to the lack of funds. The ever changing dynamics of this City, require the Police Department to be flexible and transparent in order to meet the challenges and changes, we face daily. The budget is reviewed every year and changes are made accordingly, it is necessary that the plan remains a fluid document in a constant state of change.

As the Chief of the Hardeeville Police Department, our planning process will play a vital role in the success and professionalism of the future of our Department.



Purpose Statement:

The Hardeeville Police Department will seek out the best practices that addresses the needs and wants of the Department. Any identified deficiencies will be addressed with other Law Enforcement Organizations and training.

It is the mission of the Hardeeville Police Department to consistently provide a level of service that improves the quality of life for the residents and visitors. We recognize our ethical responsibility and commit ourselves to a high standard of professional accountability. Dignity and respect for all individuals has provided the foundation for our community policing partnerships. Our mission is accomplished through collaborative efforts between the police department and the community by employing proactive policing strategies and problem solving.

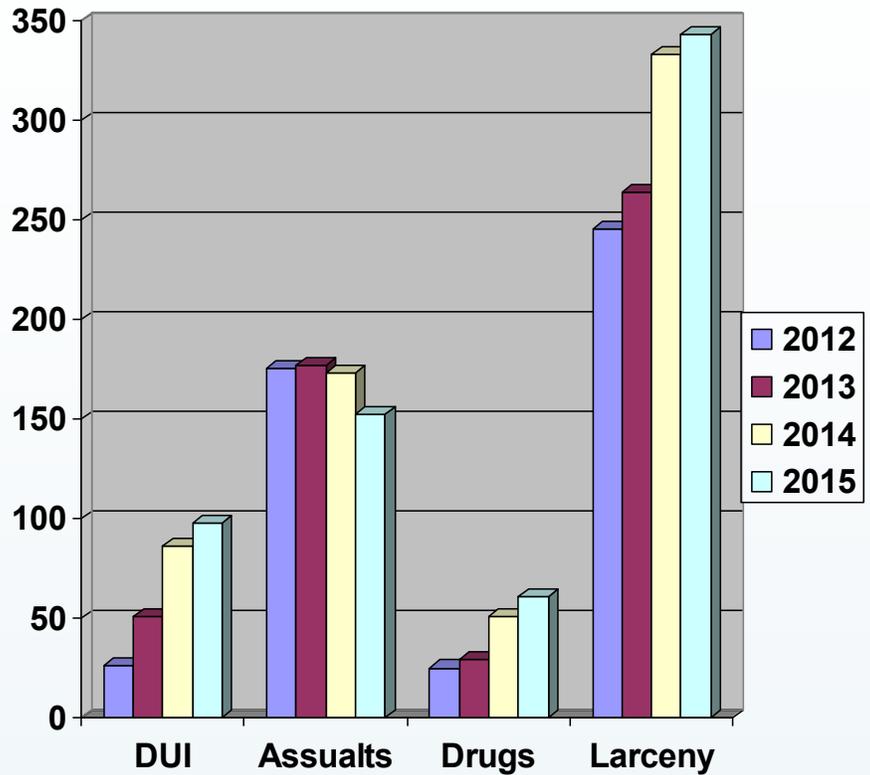




Vision Statement:

The staff at the Hardeeville Police Department embrace quality policing. We are committed to servicing our community, and enhancing the quality of life by:

1. Preventing crime
2. Addressing public safety issues
3. Protecting all of our citizens who live and visit our city.



2012	-	26	175	25	245
2013	-	51	177	29	264
2014	-	86	173	51	334
*2015	-	98	152	61	343

* January - October



Department Values:

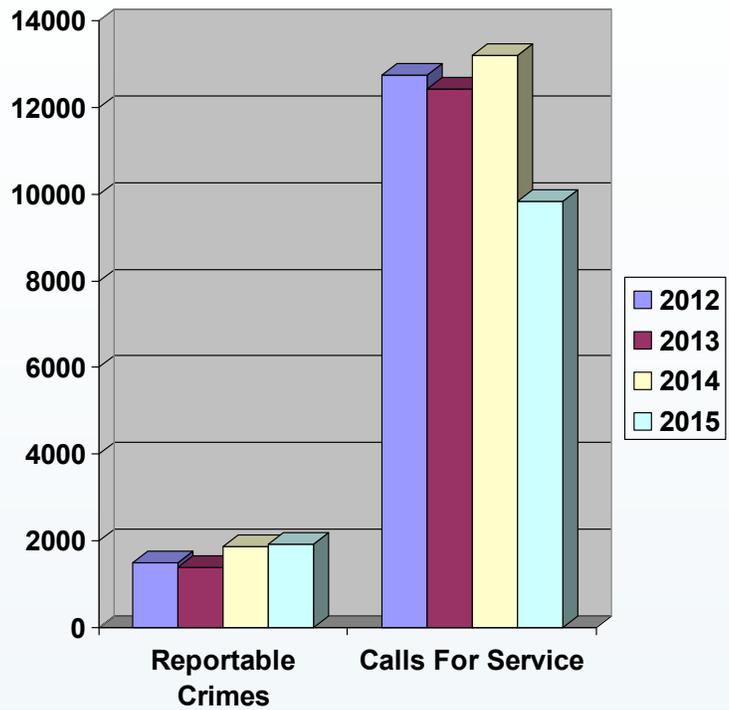
-- Duty

-- Communication

-- Integrity

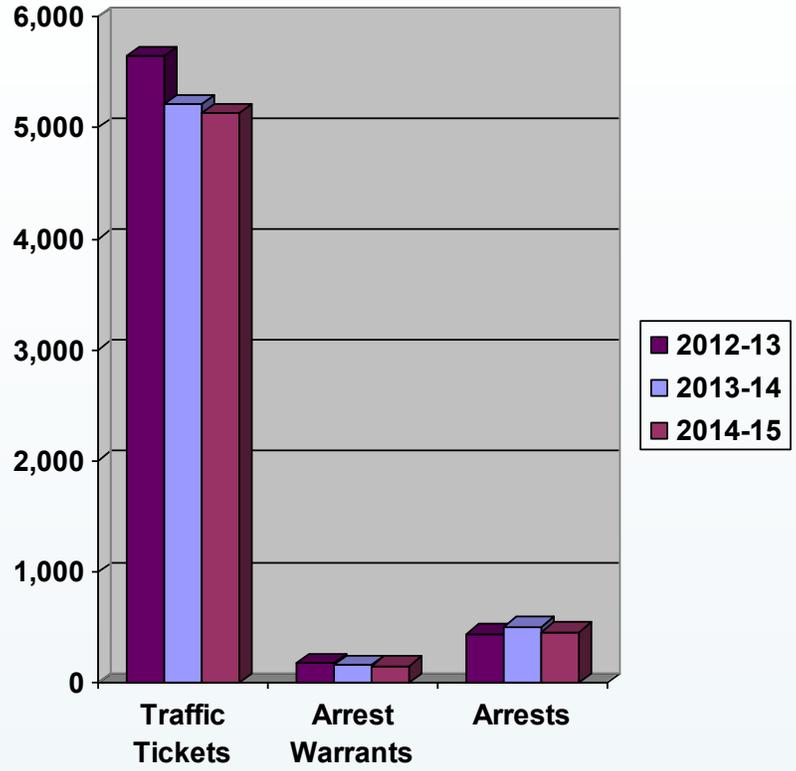
-- Citizens

-- Laws



2012 -	1,500	12,734
2013 -	1,386	12,432
2014 -	1,874	13,202
*2015 -	1,916	9,824

* January - October



2013 -	5,644	177	441
2014 -	5,215	350	504
*2015 -	5,127	400	462

*** January - October**

The Hardeeville Police Department is committed to the community and hopes that this annual report is informative to the citizens of Hardeeville. The Department continues to participate in various events around the City and continues to engage the public at every opportunity . If you have any questions please feel free to contact us for more information.



Hardeeville Police Department

36 Martin Street
Hardeeville, SC 29927

swoodward@cityofhardeeville.com
843.784.2233 ph
843.784.3334 fax

www.cityofhardeeville.com.

Fire Department Annual Report



Steve Camp
Fire Chief
City of Hardeeville

Hardeeville
SOUTH CAROLINA



Year in Review:

The Hardeeville Fire Department has had an eventful year. We welcomed a new Fire Chief in September, 2014 only to have to find another Chief in March, 2015. Steve Camp was named the new Fire Chief on June 19th, 2015. Chief Camp has served the City since July of 2005 as an Engineer and then a Shift Captain. Chief Camp brings 20 years of firefighting experience to his new role in the department.

- Participated in Fill the Bus Campaign
- Clyde Thomas promoted to Fire Chief September 4, 2014
- Exceeded our goal for Fill the Boot Drive for MDA by collecting \$7,340
- Assisted HPD with their National Night Out
- Attended the Mayor's Annual Bike ride



- Civilian Life Saving Medal Justin Hart (far left)
- Lea Hawkins (far right) and an Unnamed Citizen (not pictured) each received Civilian Meritorious Commendations

Station 83:

Our major highlight of the year is opening Station 83 at 1617 Lakeside Blvd. N. The station has increased our response capabilities and reduced response times. It is with great pleasure that I remind the citizens that the station was built without using money from the taxpayers. All construction costs were paid for from Developer Impact fees, and not tax dollars.



- Had our first annual Awards Banquet
- Hosted a Saint Baldrick's event to benefit children with cancer
- Open house at Station 83 "The Lake House"
- Held our first swearing in ceremony for all department personnel
- Wal-Mart Safety day



-- Attended the Catfish Festival

-- Supported Breast Cancer Awareness month with special pink t-shirts

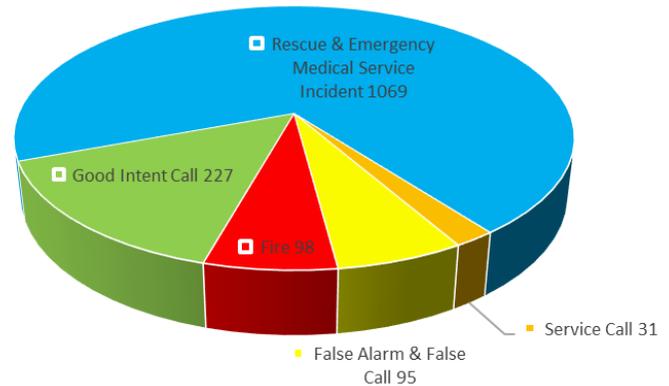
-- Spent approximately 303 man-hours in the schools teaching Fire Prevention

-- Hired a new Fire Marshal, Jessica Horton

-- Conducted a Toy Drive for local children at Christmas and receive approximately 100 toys



FY 14/15 Call Volume



INCIDENT TYPE	TOTAL
False Alarm & False Call	95
Fire	98
Good Intent Call	227
Rescue & Emergency Medical Service Incident	1069
Service Call	31
Total Calls	1520

The Hardeeville Fire Department is happy to present this annual report to the citizens of Hardeeville. The citizens of this city deserve to know what their fire department has been doing throughout the year. As you can see we have participated in numerous events around the city all while providing emergency services to the community. None of this would be possible without the support of the City Council, City Manager, Staff, and Citizens.



Hardeeville Fire Department

26 Martin Street
Hardeeville, SC 29927

scamp@cityofhardeeville.com
843.784.3229 ph
843.784.3334 fax

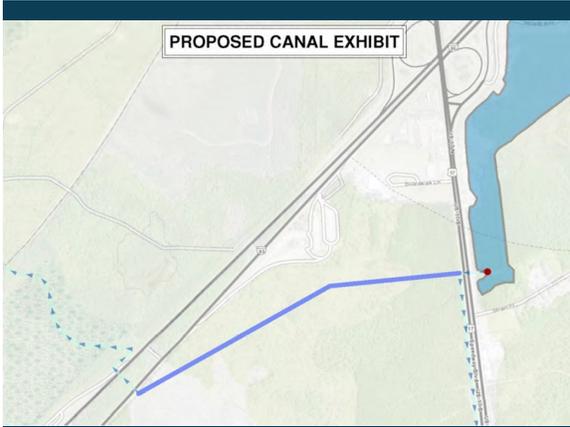
www.cityofhardeeville.com
Facebook: Hardeeville Fire Department

Public Works Department Annual Report



Rhett Lott
Public Works Director
City of Hardeeville

Hardeeville
SOUTH CAROLINA



Did you know Hardeeville Public Works Maintains:

- 30 miles of public right-of-way
- 32,000 feet of sidewalks
- 20,000 feet of drainage canals
- 44,000 square feet of City buildings
- 60 acres of City grounds
- 4 Stormwater retention ponds
- 2 Stormwater pump stations



-- Completed construction of 2,900 linear feet of sidewalks along Moorer Avenue to improve pedestrian traffic facilities in the downtown area and to provide safer conditions for school bus stops.

-- Began planning and grant preparation for a joint Hardeeville-Jasper County storm water improvement project including the construction of a new drainage canal.

-- Began initial planning for a new Public Works facility.

-- Performed maintenance services for approximately 30 miles of public right of way, drainage canals and ditches, City of Hardeeville grounds, facilities, and recreation spaces.

-- Provided mosquito control to public rights of way within City, increasing the area served by approximately 45% and reducing the cost of these services by approximately 25% from previous years.

-- Secured \$624,000 in Community Development Block Grant (CDBG) for the Focus Area 2 project to improve the storm water drainage system in the downtown area.

-- Performed demolition and cleanup of an existing City owned residential structure in preparation for construction of a new park.

-- Begun an evaluation and replacement plan for the City's aging heavy equipment fleet.

Parks and Recreation Annual Report



J. Addison Jarrell, CPRP
Parks and Recreation Director
City of Hardeeville

Hardeeville
SOUTH CAROLINA



Mission Statement:

The City of Hardeeville Parks and Recreation Department is committed to working closely with the citizens of our community to provide the best recreation, sport, and event opportunities possible in order to promote a safe, fun, and entertaining City.

July 2014	
Hardeeville's Got Talent (Adult Edition)	10 Participants
Sept 2014	
Catfish Festival	5,000 Participants
Oct 2014	
Inaugural Fall into Hardeeville Festival	300 Participants
High School Baseball Camp (John Paul II)	30 Participants
Nov 2014	
Hardeeville's Got Talent (Youth Edition)	5 Participants
Dec 2014	
Christmas Tree Lighting	600 Participants
March 2015	
Easter Egg Hunt	500 Participants
April 2015	
Sun City Pickleball Tournament	
May 2015	
Mayor's Bike Ride for a Diabetes Cure	75 Participants
NAIA Softball National Opening Round Tournament	
June 2015	
Fireworks and Fun	300 Participants
July 2015	
Youth Football and Cheerleading Camp	60 Participants
NFL Punt, Pass, and Kick	60 Participants
Movie in the Park	55 Participants
Youth Baseball Camp	15 Participants
Aug 2015	
Youth Fishing Camp	20 Participants
Fill the Bus Campaign	6 Truck Loads of School Supplies
Back to School Celebration	150 Participants



Bluffton-Hardeeville Barracudas Football

We are very happy we were able to continue partnering with the Barracudas now going on our 3rd year. They hold all practices and home games at our facility. The Barracudas are a great option for youth ages 6 – 12 in the area who are interested in playing football. As opposed to other leagues, their main focus is to teach the children the basics of the game and give each child equal playing time.

Hardeeville Youth Cheerleading

We have been able once again to provide a Youth Cheerleading component to the Barracudas Football games. This program was offered at a cost of only \$25 per child ages 6 – 12. We are in the second year of this program and have doubled the participation with numbers now reaching over 60 youth.

Storm Soccer Academy

The Parks and Recreation Department is continuing our partnership with the Storm Soccer Academy based out of Hilton Head and Savannah for use of our soccer field for both their practices and several home matches. In addition to this, Storm offers camps and clinics throughout the year.

USCB Baseball/Softball

Our partnership with The University of South Carolina, Beaufort has been strong since its inception in the Spring of 2009. We currently host all home baseball and softball games for the University as well as hosting multiple tournaments throughout the course of the year. In addition to this we have had the privilege to partner with USCB to host 3 NAIA National Tournaments in the past 4 years. These tournaments bring in teams from as far away as Iowa and Ohio and serve as a pre-cursor to the NAIA World Series. There are only 9 of these tournaments in the entire nation each year and we hope to continue holding these competitions at our complex.

Staffing:

**The City of Hardeeville
Parks and Recreation
Department has 2
full-time staff members:**

- **Addison Jarrell, CPRP
Parks and Recreation
Director**
- **Bill Setto
Maintenance
Supervisor**

**Because of this,
Partnerships and
Volunteers are vital to the
completion of our
mission and goals.**



Growth:

With the large expected growth of the City of Hardeeville, the Parks and Recreation Department strives to provide new and innovative programming and events to meet the needs of our growing and diverse population.

John Paul II Baseball/Softball

2014 was the first year for our partnership with John Paul II Catholic School. The school held baseball practices and all of their home games at our facility. In the coming year, the school plans to continue our partnership as well as adding softball to their athletics programs.

Low Country Lynx u12 Youth Softball and Low Country Force u10 Youth Softball

We are extremely excited to have 2 new additions to our user groups for our Recreation Complex. The Low Country Force and the Low Country Lynx who play youth softball (U10 and U12 respectively) have signed agreements to utilize the Richard Gray Sports Complex for practices and various home games over the next few months. These partnerships are expected to grow into year-round commitments after the initial 6 month period ends.

John Paul II & Southern Georgia Homeschool High School Football

We also have 2 new additions for our Football Field this season. John Paul II Catholic School and The Southern Georgia Homeschool have both signed agreements to utilize the Richard Gray Sports Complex for games during the Fall months.

Princesses and Young Men of Faith

2014 was the first year for this partnership that provides young men and women from the Hardeeville area the chance to learn proper manners and etiquette. Held in the community room approximately once a month, this program offers youth in the community a chance to gain skills they may not have been able to receive elsewhere.

The Parks and Recreation is always on the lookout for volunteers for our programs and events. If you have an idea for a new event, thoughts on how we can be better, or simply want to lend a helping hand; we would love to hear from you!



Hardeeville Parks and Recreation Department

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Hardeeville, SC 29927

ajarrell1@cityofhardeeville.com
843.784.2231 ph
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www.cityofhardeeville.com
Facebook: City of Hardeeville Parks and Recreation

Municipal Court Annual Report



Nancy Gutierrez & Atiya Johnson
Municipal Judges
City of Hardeeville

Hardeeville
SOUTH CAROLINA



Staff:



Nancy Gutierrez
Municipal Judge/Clerk



Atiya Johnson
Municipal Judge/Clerk

-- Judge John Carroll retired after 28 years

-- Clerk of Court Dianne C. Youngblood retired after 30+ years

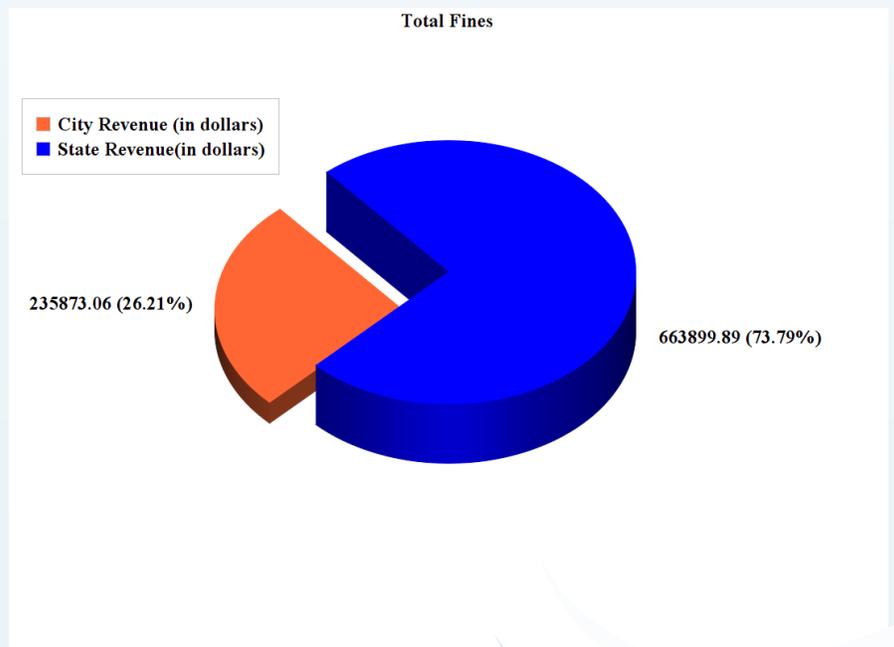
-- Welcomed our new Associate / Clerk of Court Atiya Johnson

-- Disposed Cases: 4,798

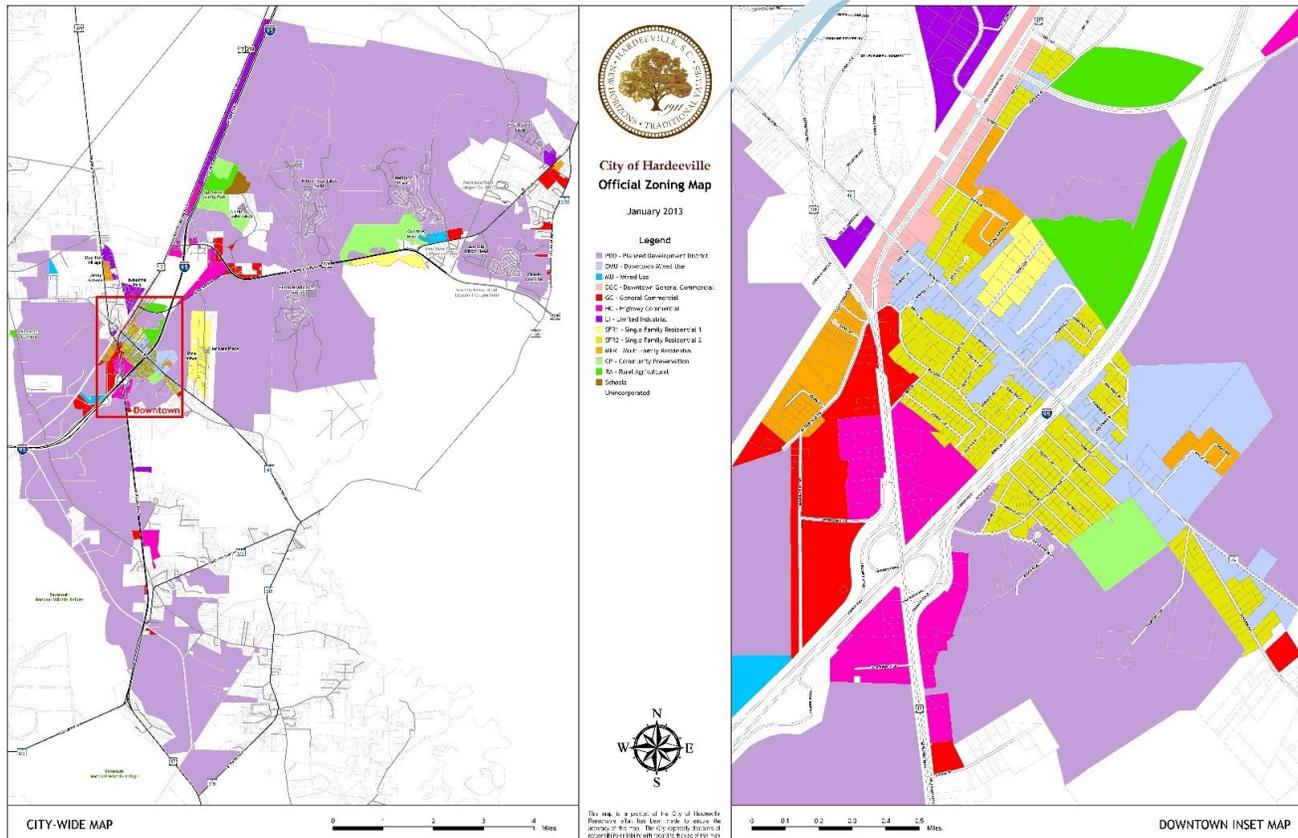
-- Total of Tickets: 5,127

-- Warrants Issued: 153

-- Bond Hearings Conducted: 862



Planning Department Annual Report



Brana Snowden
Planning Director
City of Hardeeville

Hardeeville
SOUTH CAROLINA

Staff:

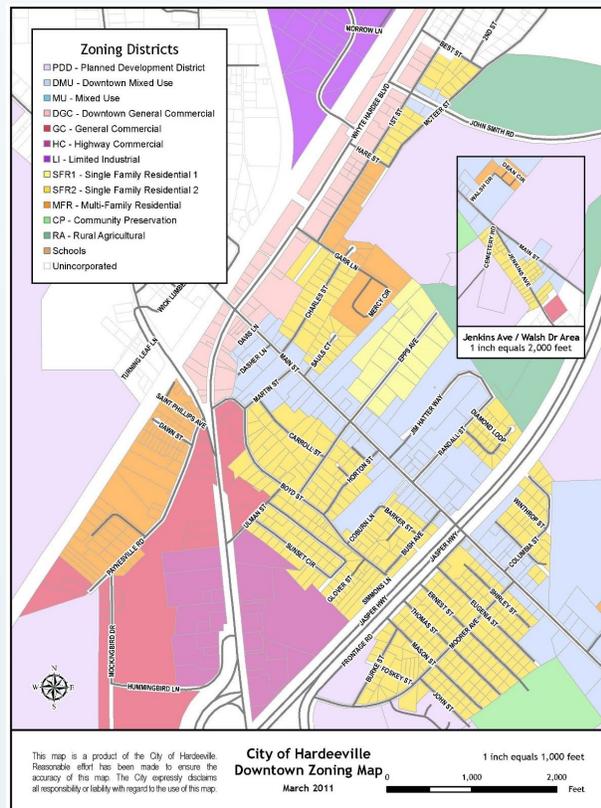


Brana Snowden,
Planning Director



Katie Woodruff,
Planner I

- Peninsula II Tract Annexation, Development Agreement and Planned Development District
- Fee Adjustment for Apartment Development at Hilton Head Lakes
- Further Discussions on Extension of Natural Gas Lines
US Highway 17 Widening Project
- East Coast Greenways – involved and working with other agencies on establishing through Hardeeville
- Design and Bid Process for new Hardeeville Regional Library
- Exit 8 Master Plan and Traffic Study



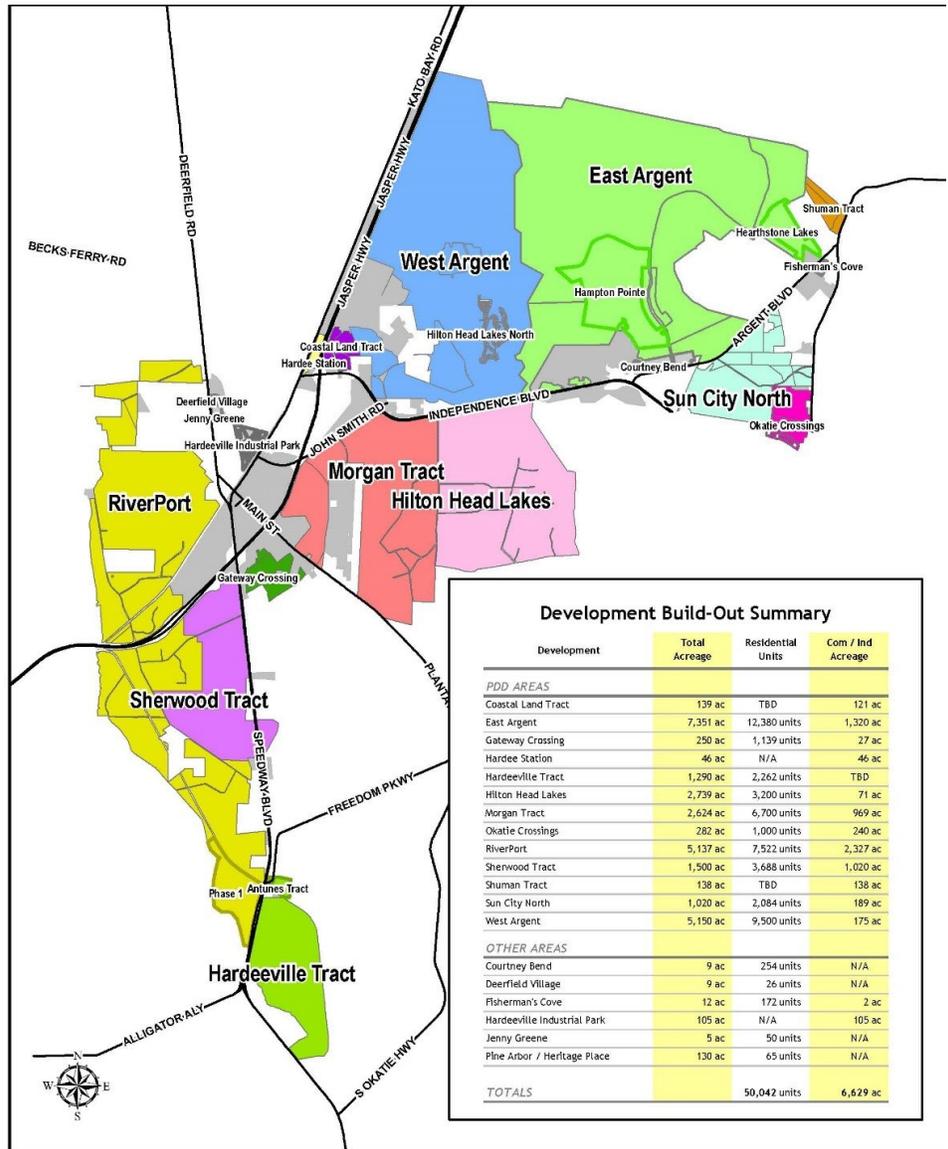
Fiscal Year 2014 - 2015

Current Planning and Zoning:

SINGLE FAMILY LOTS PLATTED for SUN CITY NORTH

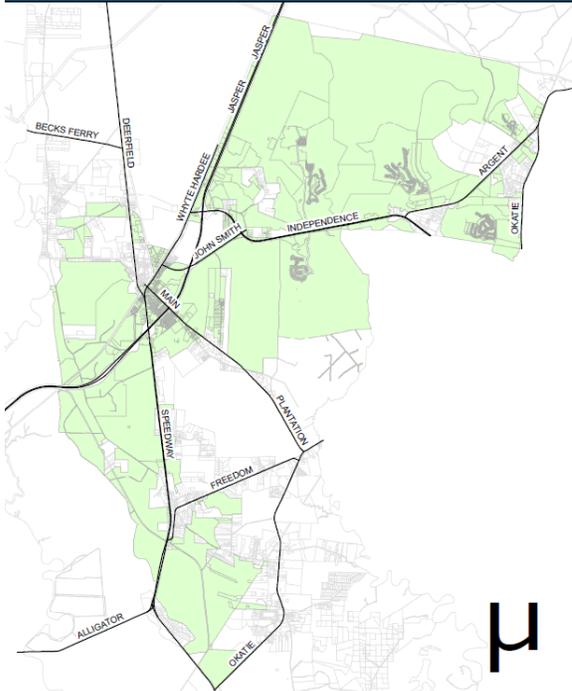
Block 10B	50 lots
Block 10A	32 lots
Block 17A	28 lots
Block 19	90 lots
Block 17B	52 lots
Block 9	52 lots
Block 20	91 lots
TOTAL	395 lots

City Development Map



Development	Total Acreage	Residential Units	Com / Ind Acreage
PDD AREAS			
Coastal Land Tract	139 ac	TBD	121 ac
East Argent	7,351 ac	12,380 units	1,320 ac
Gateway Crossing	250 ac	1,139 units	27 ac
Hardee Station	46 ac	N/A	46 ac
HardeeVillage Tract	1,290 ac	2,262 units	TBD
Hilton Head Lakes	2,739 ac	3,200 units	71 ac
Morgan Tract	2,624 ac	6,700 units	969 ac
Okatie Crossings	282 ac	1,000 units	240 ac
RiverPort	5,137 ac	7,522 units	2,327 ac
Sherwood Tract	1,500 ac	3,688 units	1,020 ac
Shuman Tract	138 ac	TBD	138 ac
Sun City North	1,020 ac	2,084 units	189 ac
West Argent	5,150 ac	9,500 units	175 ac
OTHER AREAS			
Courtney Bend	9 ac	254 units	N/A
Deerfield Village	9 ac	26 units	N/A
Fisherman's Cove	12 ac	172 units	2 ac
Hardeeville Industrial Park	105 ac	N/A	105 ac
Jenny Greene	5 ac	50 units	N/A
Pine Arbor / Heritage Place	130 ac	65 units	N/A
TOTALS		50,042 units	6,629 ac

City Limits



This map is a product of the City of Hardeeville. Reasonable effort has been made to ensure the accuracy of this map. The City expressly disclaims all responsibility or liability with regard to the use of this map.
City of Hardeeville
City Limits
March 2013

-- **Downtown Property Improvement Program with newly formed Board of Appearances (City Council invested \$90,000 to help downtown business owners)**

-- **Planning Commission and Staff Training and Orientation (6 hours for South Carolina Certification process)**

-- **Planning Commission and Staff attended SCAPA Spring Conference in Charleston, SC**

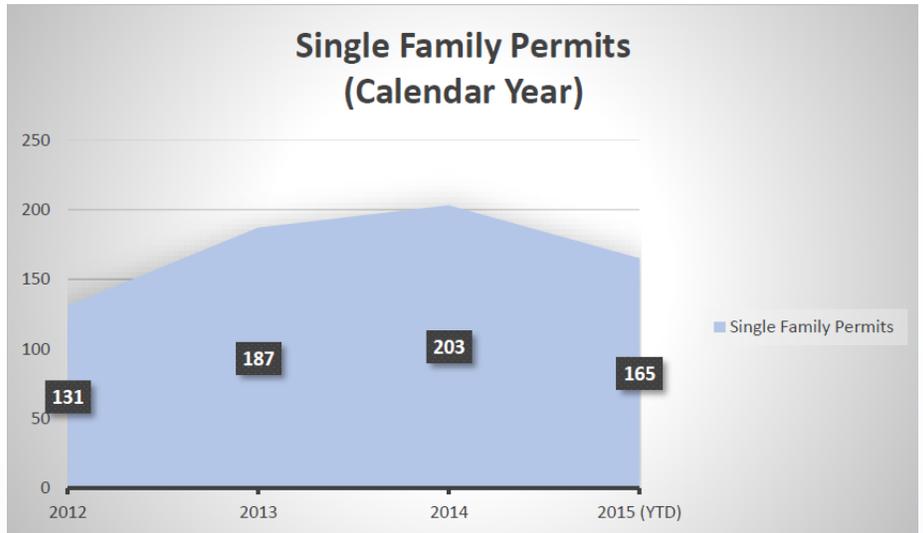
-- **Comprehensive Plan Review and Update Kick-off and Open House**

- **Planning Commission having monthly workshops**
- **Anticipated completion Spring 2016**
- **Will include Downtown Master Plan**
- **Special emphasis on Priority Investments and Capital Projects**

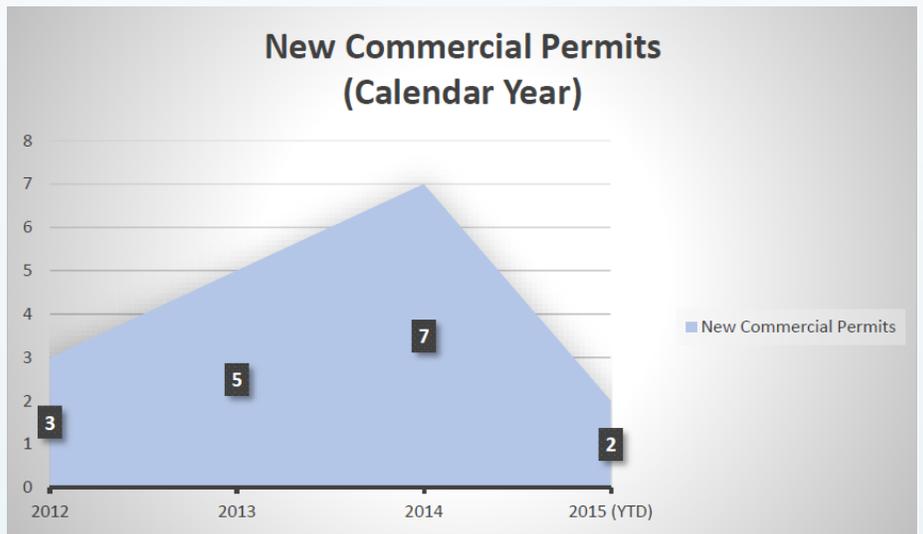
Staff:



Ashley Moody,
Permit Tech II



in 2014, COH processed a record number of new single family residential permits and so far 2015 is showing potential to exceed that number



A total of 7 new commercial businesses were started in 2014. This number does not include the remodels and retrofits that are occurring all across the city

What is Annexation?

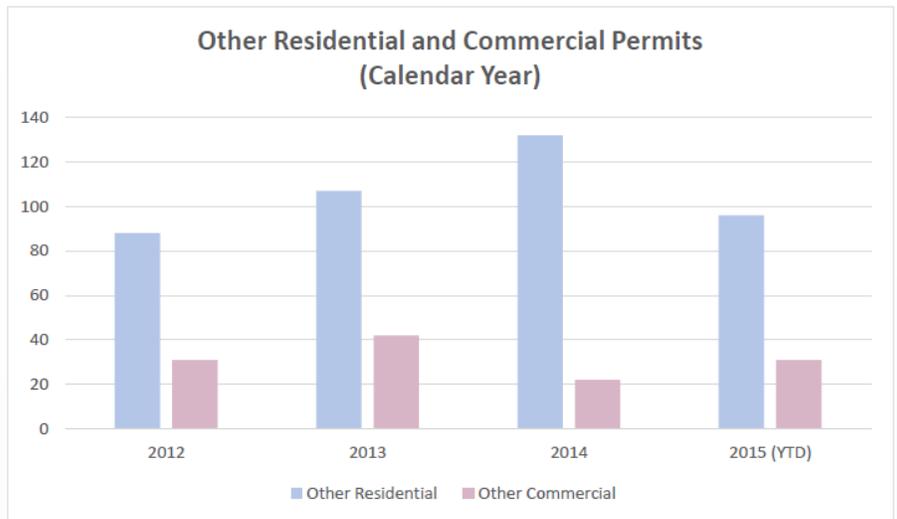
Annexation is the process by which the City limits are expanded to include property currently adjacent to, but outside of existing City boundaries.

How can I be Annexed?

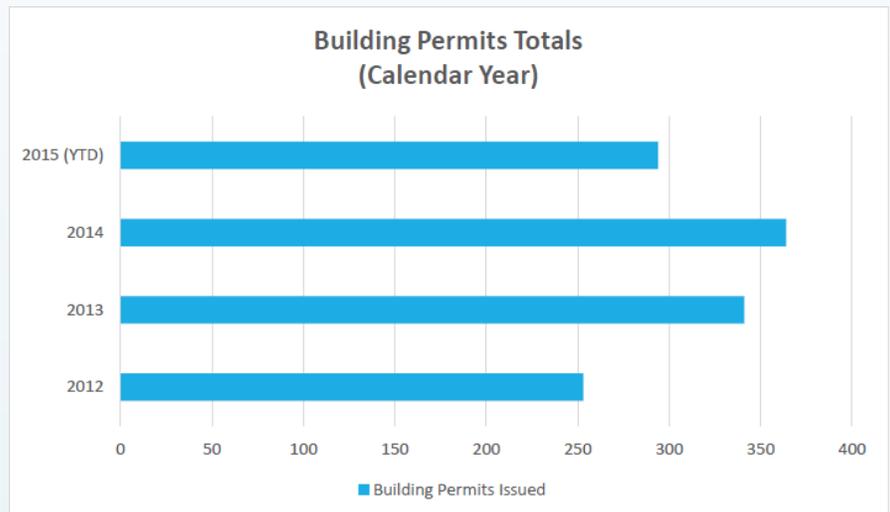
Annexation is a voluntary process in the State of South Carolina. The Property owner initiates the annexation process by scheduling a Pre-Application Meeting with City Planning Staff followed by submittal of a formal Annexation Petition. The request is reviewed by City Staff, Planning Commission, and City Council ultimately makes the final determination regarding Annexation Petitions.

Why the City of Hardeeville?

- Fastest growing municipality in the State of South Carolina
- Pro-growth staff and elected officials
- Business-friendly



Other Residential and Commercial permits can be seen in Chart 3. As can be seen both commercial and residential are tracking off the charts for 2015



All of these charts are summarized in Chart #4. The first half of 2015 is over 75% of 2014. Showing great things to come for the City of Hardeeville!

Media Department Annual Report



Juan Singleton
Media Director
City of Hardeeville

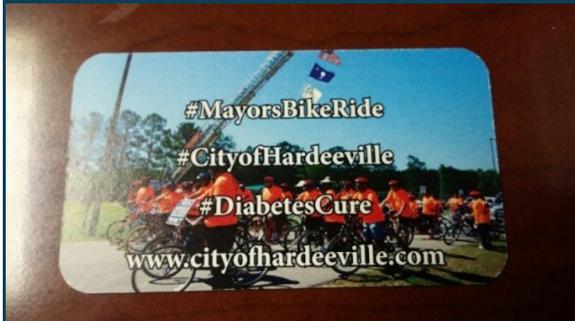
Hardeeville
SOUTH CAROLINA



Who we are:

In the Media/Public Information Department, our primary goal is transparency! We operate and provide content for our government access channel, HTVN broadcasted to viewers with Hargray channels (Analog 9) (Digital 117) and Time Warner Cable Channel 1305. Our range spans across Jasper County and to some areas of Beaufort County.

-- Hardeeville City Council	26
-- Hardeeville City Council Workshops	22
-- Hardeeville Budget Workshops	4
-- Hardeeville Planning Commission	8
-- Hardeeville Board of Appearances	7
-- Hardeeville Accommodations Tax	4
-- Hardeeville Municipal Election Commission	2
-- Jasper County Legislative Delegation	1
-- Ridgeland Town Council	25
-- We also coordinate with Jasper County to air their County Council, County Planning, County Election Commission, and School Board Meetings.	



- September 11 Ceremony
- Human Trafficking Awareness Program
- National Night Out
- Christmas Parade and Program
- Groundbreaking at Point South
- School Writing Contest
- Senior Center Black History Month Program
- Senator for a Day Public Speaking Competition
- Senior Safety with Police Chief and County Sheriff
- State of the County Breakfast
- Native American Pow Wow
- Easter Egg Hunt
- Sun City Governmental Affairs Interview with Mayor Bostick
- Senior Center's Women of Law Enforcement Program
- Sun City 20 Year Celebration
- Mayor's Bike Ride
- Senator Clementa Pinckney's Funeral
- Fireworks and Fun
- Municipal Association of South Carolina
- Summer Reading Programs
- Jasper School District Wide Celebration
- Senate 45 Debate
- Mayor's Business Appreciation Breakfast
- Hardeeville Catfish Festival and Events
- SCE&G Energy Efficiency Program



Hometown Hardeeville

The format of this 30-minute news-type program focuses on both political and human interest stories happening in and around the City of Hardeeville. Stories also include content in areas such as health, education, economics, and recreation.

Speaking of Hardeeville

This interview-style program is usually presented in a more personal, one-on-one format. Guests are invited from local organizations to speak about services, charities, and upcoming events. Political interviews include candidates running for public office such as City and County Council, School Board, and Senate races. City Staff and local representatives have also appeared on the show to speak about programs, projects, and future goals.



The Small Screen

On our small screen, we run a variety of national public service announcements informing the public about subjects such as social security, wildfire prevention, recycling, and the dangers of texting and driving, just to name a few. This is also where we promote upcoming events such as the Easter Egg Hunt or the Mayor's Bike Ride. Other promotions are achieved through the use of bulletins. Videos will provide information on items such as public safety, local construction, storm water drainage studies, sidewalk repair projects, and ribbon cuttings for new businesses. Short form stories and interviews will run in this area as well.





Web Content:

The Media Department manages and oversees the content presented on city website and social media pages. Also we monitor website traffic, makes sure the website is working properly, and responds to website and social media feedback. We work with the site's content host, determining the type, quality and quantity of content needed for the website.

August 2014

Started City of Hardeeville Parks & Recreation Facebook page to advertise events and bring more awareness to the department.

October 2014

Expanded social media visibility and created City of Hardeeville Facebook page and Instagram Page to create and share content and participate in social networking.

February 2015

New Website Launched it featured our new branding, new event calendar and modern technique.

Social Media Marketing

The Media Department has created and implemented City and event “Hashtag Business Cards” to market and advertise our social media presence.

Social Media Policy

The City Council adopted a Social Media Policy created by the Media Department.

Website Content Analytics:



Finance Department Annual Report



Tamika Shiggs
Interim Finance Director
City of Hardeeville

Hardeeville
SOUTH CAROLINA

Finance Staff:



Tamika Shiggs (Right)
Interim Finance Director

Cindy Oliver (Left)
Business License Coordinator

-- Received an unqualified audit opinion for FY2013 Financial Statements and Single Audit report.

-- Awarded a Certificate of Achievement for Excellence in Financial Reporting from the Governmental Finance Officers Association for the 3rd consecutive year.

-- Completed a quest for Proposal for Financial Audit Service in 2014.

-- Completed the fiscal year with a 38% unreserved General Fund balance

-- Collection of past due and prior year local hospitality and accommodations tax.

-- Moody's Investors Service ("Moody's") upgraded the City of Hardeeville bond rating to A3



Government Finance Officers Association



-- One of the 80 cities that has adopted the Municipal Association of South Carolina standardized application for business license, since late 2013.

-- Updated Business License Ordinance to remain in compliance with Municipal Association of South Carolina and NAICS codes.

-- Work with Planning Department to streamline application process which includes Business License.

-- Experienced, knowledgeable, MASC accredited Coordinator

-- Most business license can be processed the same day

-- Fiscal year 2014, the City recovered \$18,900 in revenue from unlicensed business.

-- Fiscal year 2014, the City processed over 500 license with a 10% increase in revenue.

-- Updates Rate & Classification Schedule to stay current with IRS profitability statistics.





-- Completed installation of VOIP phone system in September 2014.

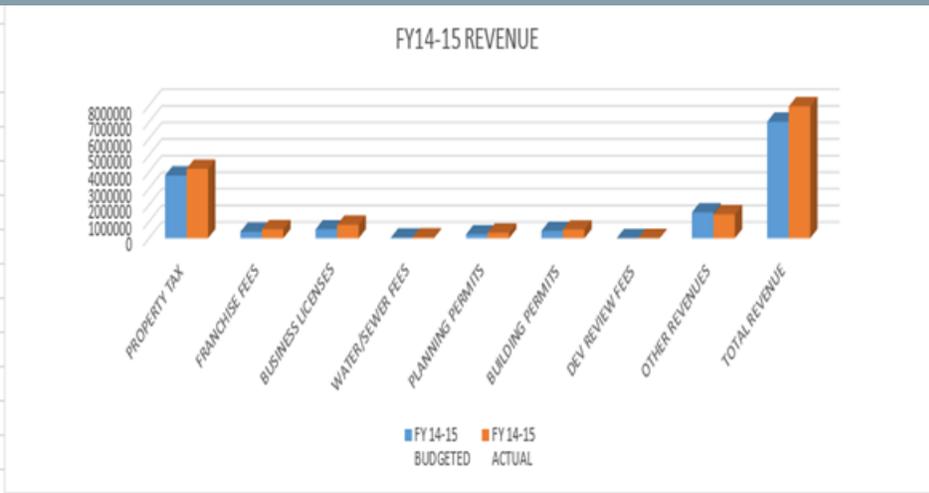
-- New technology setup for Fire Station 83. This includes all PCs and peripherals, wireless access and telephones.

-- Installed management software on all PCs that allows remote monitoring, immediate remote support, and IT trouble ticket creation.

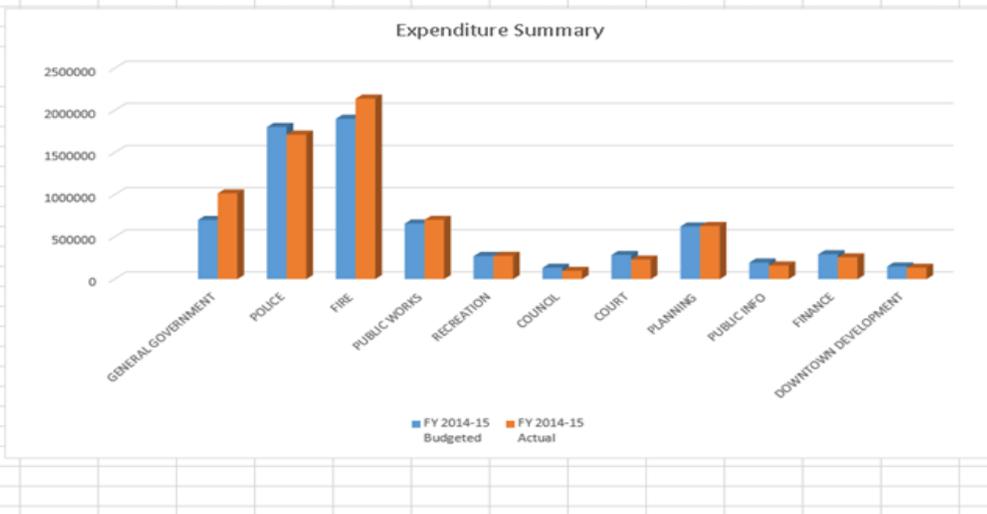
-- Upgraded Email server to Microsoft Exchange 2013.



REVENUE	FY 14-15 BUDGETED	FY 14-15 ACTUAL
PROPERTY TAX	3,790,409.00	4,190,946.02
FRANCHISE FEES	395,461.00	549,557.26
BUSINESS LICENSES	542,652.00	821,725.83
WATER/SEWER FEES	46,937.00	55,581.50
PLANNING PERMITS	244,656.00	341,913.46
BUILDING PERMITS	446,402.00	527,559.00
DEV REVIEW FEES	5,000.00	15,074.88
OTHER REVENUES	1,560,242.00	1,450,371.01
TOTAL REVENUE	7,031,759.00	7,952,728.96



EXPENDITURE SUMMARY	FY 2014-15 Budgeted	FY 2014-15 Actual
GENERAL GOVERNMENT	701,713.00	1,016,927.03
POLICE	1,805,682.00	1,714,350.72
FIRE	1,903,347.00	2,141,692.45
PUBLIC WORKS	659,666.00	702,372.78
RECREATION	273,712.00	275,824.67
COUNCIL	135,074.00	97,183.77
COURT	286,545.00	231,793.29
PLANNING	624,205.00	629,201.56
PUBLIC INFO	196,981.00	161,192.39
FINANCE	294,717.00	257,869.70
DOWNTOWN DEVELOPMENT	150,117.00	134,826.61
TOTAL EXPENDITURES	7,031,759.00	7,363,234.97



The graphs above are unaudited FY 14/15 Revenue and Expenditures report. This budget was adopted by the City in June 2014. The Property Tax, License and Permit fees continue to be a major source of revenue for the City General Fund. On the graph above, there are numerous revenue labels under Business Licenses, Planning Permits, Building Permits, Franchise Fees and the Development Review Fund. General Government, Fire, and Public Works department's expenditures slightly increased due to property purchases, equipment and gears, and equipment rentals. The City has established a new Fire Station in Hilton Head Lakes, and will be beginning a new public Library in FY15/16. The City of Hardeeville has budgeted for neighborhood improvements (drainage and sidewalk), recreational areas, and Hardeeville Downtown improvements.



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Hardeeville
SOUTH CAROLINA

Designed by:

J. Addison Jarrell, CPRP

Raven D. Favor