City of Hardeeville
PO Box 609 (205 Main St)
Hardeeville, SC 29927

tel 843 784 2231 | fax 843 784 6384 | cityofhardeeville.com

Form A

CREDIT CARD AUTHORIZATION

PURPOSE

>> use this form if you are paying fees online, by fax or by mail

>> because fees may be deposited in different accounts, you may have separate charges for one application

>> you can pay for multiple applications with this form

>> the City is committed to your privacy and will not sell or share your information with any third party unless required by law

FEES TO BE CHARGED

select application(s) below that you are submitting		*these fees will be charged upon application submittal*	*these fees will be charged upon application approval*	*fee notes*
☐ ***Form B*** Business License	*new:*	* P&D review:	bus. license tax:	* if required *(see **Form B**)*
	renewal:	bus. license tax:		license renewal is an annual tax
☐ ***Form C*** Clearing Permit		*either* tree removal:		tree removal fee is $100 per tree
		or land disturbance:		land disturbance fee will vary
☐ ***Form D*** Development Permit		*both* plan review:		fees will vary depending on project location, type, size, & scope *(see **Form D**)*
		and DRFA deposit:		
☐ ***Form E*** Sign Permit		sign permit:	* building permit: * plan review: * electrical permit:	* if required *(see **Form E**)*
☐ ***Form N*** New Construction		* zoning permit:	* building permit: * plan review: * BJWSA tap: * dvmt. / other:	* if required *(see **Form N**)* these three (3) fees will be combined into a single charge
☐ ***Form P*** Plat Review		*either* exempt plat:		exempt plat fee is $40
		or final plat:		final plat fee will vary
☐ ***Form R*** Repair / Remodel ☐ ***Form S*** Spec. Trade Permit			bldg./spec. permit: * plan review:	* if required *(see **Form R** or **S**)*
☐ all other applications or fees		fee charges:	fee description:	

AUTHORIZATION

cardholder name: _____

billing address: _____

city / state / zip: _____

billing phone #: _____

☐ Visa ☐ MC ☐ Discover type: ☐ personal ☐ business

card #: _____

expiry: month: _____ year: _____ CVV: _____

I hereby authorize the City of Hardeeville to use my credit card as payment for this (these) transaction(s) as indicated on this form.

_____ _____

cardholder signature date

>> if paying online, you can type in signature & date on the lines

>> please e-mail all forms to BOTH addresses below:
amoody@cityofhardeeville.com & coliver@cityofhardeeville.com

Office Notes Only: BL INCODE # _____ P&D INCODE # _____ received on: _____ by: _____

notes: _____